



Berea Fine Arts Club

General Art Show Rules and Regulations

Participation:

1. All Club members are invited and encouraged to participate in Club sponsored shows.
2. Non-members will be juried before acceptance into any show.
3. Artists are to sell only fine artworks which they have created.
 - a. Fine art is defined, for Club purposes, as a visual art considered to have been created primarily for aesthetic purposes and judged for its beauty and meaningfulness, specifically painting, sculpture, drawing, watercolor, photography, jewelry, pottery, ceramics, printmaking, mosaics, calligraphy, metal works, mixed media, graphics and architecture.
 - i. Items purchased from stores / warehouses or assembled from kits are not be sold at our shows.

Submission:

4. The Berea Fine Arts Club Jury Committee will review all show applications from new Club members and from non-members.
 - a. Non-members may submit images on CD or photos with 3 images of the work and 1 image of the booth setup. E-mailed submissions will be accepted and can be submitted to bereafac@gmail.com.
 - i. Photos or CD's will not be returned unless a self-addressed stamped envelope is provided.
5. Show applications will be reviewed and notifications of acceptance or decline will be sent within two weeks of application being received.
 - a. Applications submitted later than 14 days before a show may not be able to be juried or notifications returned in time.
6. Notifications regarding show applications will be done via e-mail or phone contact.

Payments:

7. Jury fees from non-members are due with the application. Once application is accepted, full payment is due within 14 days of notification. If timely payment is not received, the Club will assume the artist will not be participating.
8. Charity or fund-raising exhibitor applications will be evaluated on a case-by-case basis, providing sufficient booth space remains.
9. Jury fees will not be refunded to artists whose applications have been declined.
10. Refunds or show "credits" will not be granted if an accepted artist cannot participate in a show and fees have been received by BFAC.

Taxes & Insurance:

11. Collection of Sales taxes is the responsibility of each artist.
12. Artists may be required to present a Vendor's License.
13. Artists are responsible for carrying insurance as they deem necessary to protect against damage to, or theft of their own property.

Displays:

14. Artists are to display in a professional manner
15. The artist's tent needs to be a 10' x 10' straight legged, white sidewalls only, with weights of at least 35 lbs. per leg.
16. Tables should be skirted or covered with coverings reaching the floor.
17. All extra personal items or containers are to be covered or placed out of sight. Boxes, crates, or containers are to be covered or draped.
18. Artists should provide appropriate bags or boxes for customers to carry purchased works.
19. For the Holiday Show only, artists will drop off works for display. The Holiday Show is a gift shop / boutique style show. Artists are not given their own assigned space. Artwork will be intermingled and displayed throughout the show in a gift shop style. Artists need not be present during the show, but there are other ways in which artists can participate. See the show organizer for assignments.

Setup & Spaces:

20. Show setup and start time are to be honored , and that artists are ready by start times, rain or shine.
21. Exhibitors are responsible for providing their own booths, tables, chairs and other props unless otherwise specified in these rules.
22. Exhibitors are asked to keep their areas clean, neat and free of debris.

Tear Down:

23. All exhibitors are responsible for removing their unsold merchandise at the close of each show and/or on the last day of participation.
24. Artists will honor the show schedule, not leave early and not start breaking down before closing time, unless approved by the show promoter.

Revised at Sept. 6, 2017 Board meeting, Sept 13, Club meeting.